

# Authorization For Disclosure of Medical Record Information

**Orthopedic Specialists of Southwest Florida, 14601 Hope Center Loop, Fort Myers, FL 33912**  
**Ph: 239-334-7000 Fax: 239-334-7070**

**Patient Information**

Patient Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Patient Full Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Release Information To**

I hereby authorize **OSSWF** to release my medical record information to:

Name/Facility: \_\_\_\_\_ Attention: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_ Fax: \_\_\_\_\_

**Purpose of Request:**     Leaving Practice/Second Opinion     Personal Record Keeping     Continuing Care

**Information to be Released**

Most recent Date of Service: \_\_\_\_\_     All records related to my Auto Accident on \_\_\_\_\_

Specific Date/Dates of Service: \_\_\_\_\_     All records related to my Workers Comp on \_\_\_\_\_

All OSSWF records     Other: \_\_\_\_\_

Xray     MRI     DEXA

Florida Statute Copy Fee: \$1.00 per page for first 25 pages. \$25 for any pages over 25, plus postage.

**Authorization to Release Protected Information**

**\*Required** - Please complete the check boxes below indicating how protected information should be handled even if the categories do not necessarily apply to the patient's medical records.

Release Records? Check one

|                             |  |  |
|-----------------------------|--|--|
| <input type="checkbox"/> DO | <input type="checkbox"/> DO NOT want *Psychiatric Treatment Notes released                       | <i>Initial each line below to confirm your choices</i> |
| <input type="checkbox"/> DO | <input type="checkbox"/> DO NOT want information about *Mental Health released                   | _____  |
| <input type="checkbox"/> DO | <input type="checkbox"/> DO NOT want information about *HIV Tests & Related Information released | _____  |
| <input type="checkbox"/> DO | <input type="checkbox"/> DO NOT want information about *Alcohol and/or Substance Abuse released  | _____  |
| <input type="checkbox"/> DO | <input type="checkbox"/> DO NOT want information about _____ released                            | _____  |

Other sensitive information?

**STOP**

Please confirm that you have put a checkmark and initialed all the protected information categories above regardless if they are applicable or not. If form is incomplete, or if protected information is not released, we may be unable to fulfill this request.

|   |                    |  |
|---|--------------------|--|
| <b>Sign Here</b> →  | <b>Date Here</b> → |  |
| _____<br>Patient's Signature                                  | _____<br>Date*     | <b>Know Your Privacy Rights</b><br>Refer to the HIPAA<br><b>"PRIVACY NOTICE"</b> |
| _____<br>Parent/Legally Recognized Representative Signature** | _____<br>Date**    |  |
| _____<br>Witness  | _____<br>Date      |  |

\*\* By my signature, I attest that I am the legally recognized representative of the above mentioned patient.  
The information release pursuant to this Authorization may be redisclosed by the receiving institution or individual to other individuals or organizations that are not subject to

Rev. 12/10